



**AGENDA**

Workforce Solutions Capital Area Task Force Meeting  
 9001 N IH 35, Suite 110, Austin, TX 78753  
 Conference Room 133  
 February 29, 2024 11:30am - 12:00pm

	<b>Arrival – Grab Box Lunches</b>		11:00-11:30
	<b>COMMITTEE MEETINGS</b>		
	<ul style="list-style-type: none"> <li>Discussion and appropriate action regarding acceptance of revisions to the Board’s Bylaws <b>(Action Item)</b></li> </ul>	<i>Bylaws Task Force</i>	11:30-noon
	<b>REGULAR BUSINESS MEETING</b>		
I	Call to Order & Quorum Determination	<i>Sherry</i>	Noon
II	Declarations of Conflict of Interest		12:02
III	Public Comment and New Member Introductions		12:05
IV	Approval of Consent Agenda <b>(Action Item)</b> <ul style="list-style-type: none"> <li>Approval of October, 2023 Minutes</li> </ul>	<i>Sherry</i>	12:07
V	Discussion and Appropriate action regarding Board Financials and other relevant topics <b>(Action Item)</b>	<i>Tatum</i>	12:10-12:15
VI	Committee Report Out: Community Engagement	<i>Cardenas</i>	12:15-12:20
VII	<b>Texas Talent Experts</b> – Labor Market Overview of Healthcare Sector	<i>King</i>	12:20-12:25

VIII	<b>Service Optimizers</b> – How Workforce Solutions’ operations support the Healthcare Sector	<i>Lawson</i>	12:25-12:30
IX	<b>Partnership Managers</b> – Q&A with Board Members	<i>Sherry</i>	12:30-12:50
X	Other Business  <b>Recognition of Melanie Flowers</b>		12:50-1:00
XI	Adjournment		1:00

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Workforce Solutions Capital Area is an Equal Opportunity Employer/Program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Donna Crenshaw at 512.597.7124 at least two (2) working days prior to the meeting, so that appropriate arrangements can be made. Relay Texas: 1.800.735.2989 (TDD) / 711 (Voice)

[www.wfscapitalarea.com](http://www.wfscapitalarea.com)

## **PUBLIC COMMENT PROCEDURES** for Workforce Solutions Public Meetings

### **INVITATION TO COMMENT**

Workforce Solutions Capital Area (WFS) posts a notice with agenda for all its Board of Directors and board committee meetings with the Travis County Register and on our website, in compliance with the Open Meetings Act. WFS encourages the public to speak on any issue that is under WFS’s jurisdiction and includes Public Comment on the agenda in each of its public meetings.

Public comments at WFS Board meetings may be limited to a reasonable number and frequency. WFS does not and will not discriminate among speakers for or against any point of view.

### **PUBLIC COMMENT PROCEDURE**

You may sign up to make a public comment prior to any meeting by emailing a request to Brittni Dogan at [brittni.dogan@wfscapitalarea.com](mailto:brittni.dogan@wfscapitalarea.com) at least 36 hours prior to the scheduled start of the meeting. Or there is a sign-up sheet at the entrance of the Board Conference Room located at:

Workforce Solutions Capital Area  
9001 N IH 35, Suite 110 E/Room #133  
Austin, TX 78753

**VIDEOCONFERENCE NOTICE:** This meeting may be held by videoconference call if any Board members indicate in advance that they will participate via videoconference. A quorum of the Board of Directors will be physically present at the Rm 133 Conference Room, 9001N I-35 Suite 110, Austin, Texas. The Board’s presiding officer will

also be in attendance at that location and preside over the meeting. Other members of the Board may also participate in the meeting from a remote location via videoconference call, as permitted under Section 551.127, Texas Government Code.

If a Board member desires to participate via videoconference in this meeting, they must notify Brittini Dogan (Brittini.dogan@wfscapitalarea.com) at least 48 hours prior to the start of the Board meeting. If Board members do not notify the Board of their desire to participate via videoconference, there will be no videoconference availability at the meeting.



TO: Members of Workforce Solutions Capital Area Workforce Board and Interested Parties

FROM: Mark Sherry, Chair

DATE: February 22, 2024

SUBJECT: Board of Directors Meeting & BOD Committee Meetings (Recruitment & Nomination, Operations, Finance & Audit)

There will be a meeting of the Workforce Solutions Capital Area Board of Directors on:

DATE: February 29, 2024

TIME: 11:30 AM – 1:00 PM

LOCATION: Workforce Solutions Capital Area  
9001 N IH 35, Ste 110 - Room #133  
Austin, TX 78753

Workforce Solutions Capital Area Workforce Board is committed to compliance with the Americans with Disabilities Act (including sign language). Reasonable accommodation will be provided to individuals with disabilities upon advance request. Please call Brittni Dogan at 597-7124 at least 48 hours in advance of the meeting date.

Attachment: Agenda

<b>Our Mission:</b>	<b>To lead the region’s workforce system in the development of a world class workforce.</b>
<b>Our Vision:</b>	<b>All people (our human capital) are productive, and our region is prosperous.</b>
<b>Our Values:</b>	<b>Diversity Leadership Collaboration Innovation Accountability and Results</b>

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