



TO: Members of Workforce Solutions Capital Area Workforce Board and Interested Parties

FROM: Melanie Flowers, Chair

DATE: August 24, 2023

SUBJECT: Board of Directors Annual Retreat

There will be a meeting of the Workforce Solutions Capital Area Board of Directors on:

DATE: August 31, 2023

TIME: 11:00 AM – 5:15 PM

LOCATION: Amplify Credit Union Community Center  
2800 Esperanza Crossing #2  
Austin, TX 78758

Workforce Solutions Capital Area Workforce Board is committed to compliance with the Americans with Disabilities Act (including sign language). Reasonable accommodations will be provided to individuals with disabilities upon advance request. Please call Donna Crenshaw at 597-7124 at least 48 hours in advance of the meeting date.

Attachment: Agenda

<b>Our Mission:</b>	<b>To lead the region’s workforce system in the development of a world class workforce.</b>
<b>Our Vision:</b>	<b>All people (our human capital) are productive and our region is prosperous.</b>
<b>Our Values:</b>	<b>Diversity Leadership Collaboration Innovation Accountability and Results</b>

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Workforce Solutions Capital Area is an Equal Opportunity Employer/Program.  
Auxiliary aids and services are available, upon request, to persons with disabilities.  
Relay Texas: 1.800.735.2989 (TDD) / 711 (Voice).



**AGENDA**

Workforce Solutions Capital Area Board of Directors  
 Annual Meeting and Retreat  
 Amplify Credit Union Community Center - Community Room  
 2800 Esperanza Crossing #2, Austin, TX 78758

August 31, 2023 11:00am – 5:15pm

	Grab Lunch and find a seat	
11:00-11:30	<ol style="list-style-type: none"> <li>1. Call to Order &amp; Quorum Determination</li> <li>2. Declarations of Conflict of Interest</li> <li>3. Public comment and New Member Introductions</li> <li>4. Approval of Consent Agenda (Action Item)           <ul style="list-style-type: none"> <li>• Approval of June 2023 Minutes</li> </ul> </li> <li>5. <b><u>Discussion and Appropriate action regarding Board Financials and other relevant topics (Action Item)</u></b></li> <li>6. Discussion and Appropriate action regarding the Fiscal Year 2024 Board Staff Operating Budget (Action Item)</li> </ol> <p>Under Tex. Gov't Code Sec. 551.071, consultation with attorney regarding the ARPA contract with Travis County</p>	Melanie Flowers
	<b>FOCUS ON CHILD CARE</b>	
11:45-12:00	Child Care Service Recipient Testimonial	Chuck Cohn Angels Care and Learning Center
12:00-12:30	Presentation: State of Child Care in Austin	Cathy McHorse
12:30-1:00 Small Group Discussion	Service Optimizers: WFS Child Care Services Discussion	Small Group Discussion

1:00-1:15	Report out	Melanie Flowers
1:15-1:30	BREAK	
	<b>FOCUS ON SUPPORT FOR BUSINESS</b>	
1:30-2:15	Hire Local Plan: Industry Sector Progress Reports	Yael Lawson
2:15-2:45 Small Group Discussion	Service Optimizers: Industry Engagement Discussion	Small Group Discussion
2:45-3:00	BREAK	
	<b>FOCUS ON REGIONAL WORKFORCE DEVELOPMENT</b>	
3:00-3:45 Small Group Discussion	Partnership Managers: Expanding Services Regionally through Industry and Workforce Board Collaboration	Tamara Atkinson
3:45-4:40	Groups Report Out / Full board discussion	Melanie Flowers
4:45-5:00	Special Guest Speaker: How the Texas Workforce Commission is supporting businesses	TWC Commissioner Demerson
5:00-5:15	Wrap Up and Next Steps	Melanie Flowers
5:15	Adjourn to Top Golf for social networking  Thank you!	

# **PUBLIC COMMENT PROCEDURES**

## **for Workforce Solutions Public Meetings**

### **INVITATION TO COMMENT**

Workforce Solutions Capital Area (WFS) posts a notice with agenda for all its Board of Directors and board committee meetings with the Travis County Register and on our website, in compliance with the Open Meetings Act. WFS encourages the public to speak on any issue that is under WFS's jurisdiction and includes Public Comment on the agenda in each of its public meetings.

Public comments at WFS Board meetings may be limited to a reasonable number and frequency. WFS does not and will not discriminate among speakers for or against any point of view.

### **PUBLIC COMMENT PROCEDURE**

You may sign up to make a public comment prior to any meeting by emailing a request to Donna Crenshaw at [donna.crenshaw@wfscapitalarea.com](mailto:donna.crenshaw@wfscapitalarea.com) at least 36 hours prior to the scheduled start of the meeting.

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