

**Program 1: Premium Pay Wage Stipend for Jeannette Watson Recipients Eligibility Requirements:**

- Answer every question on the application. [CLICK HERE](#) for application.
- Create a TECPDS account:
  - <https://public.tecpds.org/help/how-to-guides/how-to-create-a-practitioner-account/>
  - Affiliate with your center
    - <https://public.tecpds.org/help/how-to-guides/how-practitioners-connect-to-their-center/>
- Upload the following documents to TECPDS **prior** to submitting your application.
  - Have your Director FILL OUT AND SIGN the Director verification form. Applicants cannot sign their own application. Add signed form to miscellaneous section of TECPDS.
    - <https://public.tecpds.org/help/how-to-guides/how-to-add-miscellaneous-documents/>
  - Add Experience in Early Learning Programs to “Professional Development Profile- Employment”
    - <https://public.tecpds.org/help/how-to-guides/how-to-add-work-experience/>
  - Upload transcripts and CDA certificate, as applicable.
    - <https://public.tecpds.org/help/how-to-guides/how-to-add-education-and-credentials-on-tecpds/>
  - Proof of continuing education will be determined using the following documents:
    - Official college/university transcript(s)
    - Current CDA certificate that was earned through college credit. Must include both the CDA certificate and college transcript.
    - Unofficial college/university transcript(s), accompanied by a student ID (Transcripts printed online must have a student ID attached).
    - Graduation documentation from a foreign college/university/secondary school, accompanied by an official translated document.
    - The following documents will **not** be sufficient, or accepted, in replacement of the above:
      - CDA certificates that are not earned through college credit
      - Certificates of completion
      - Clock hours
      - Training certificates, orientation document, or training plans
      - Copies of diplomas
      - Untranslated transcription
  - All documents and application due **Friday, April 7, 2023**. Please upload documents to TECPDS *prior* to submitting application.

**Program 2: Premium Pay Wage Stipend for Early Learning Program Staff without Early Childhood Credentials Working in High-Quality Programs during the Pandemic Eligibility Requirements:**

- Answer every question on the application. [CLICK HERE](#) for application.
- Create a TECPDS account:
  - <https://public.tecpds.org/help/how-to-guides/how-to-create-a-practitioner-account/>
  - Affiliate with your center
    - <https://public.tecpds.org/help/how-to-guides/how-practitioners-connect-to-their-center/>
- Upload the following documents to TECPDS **prior** to submitting your application.
  - Have your Director FILL OUT AND SIGN the Director verification form. Applicants cannot sign their own application. Add signed form to miscellaneous section of TECPDS.
    - <https://public.tecpds.org/help/how-to-guides/how-to-add-miscellaneous-documents/>
  - Add Experience in early learning programs to “Professional Development Profile- Employment”
    - <https://public.tecpds.org/help/how-to-guides/how-to-add-work-experience/>
- All documents and application due **Friday, April 7, 2023**. Please upload documents to TECPDS *prior* to submitting application.