



TO: Members of Workforce Solutions Capital Area Workforce Board
Interested Parties

FROM: Melanie Flowers, Board Chair

DATE: September 23, 2022

SUBJECT: Executive Committee Meeting

There will be a meeting of the Workforce Solutions Capital Area Executive Committee on:

DATE: September 29, 2022

TIME: 8:00 AM – 9:30 AM

JOIN MEETING VIA ZOOM LINK

<https://wfscapitalarea.zoom.us/j/89166166240?pwd=RHBpVEdxU0FtbUM4cGQ3dTJ0d2xSUT09>

Meeting ID: 891 6616 6240

Passcode: 938134

Workforce Solutions Capital Area Workforce Board is committed to compliance with the Americans with Disabilities Act (including sign language). Reasonable accommodations will be provided to individuals with disabilities upon advance request. Please call Donna Crenshaw at 597-7124 at least 48 hours in advance of the meeting date.

Attachment: Agenda

Our Mission:	To lead the region’s workforce system in the development of a world class workforce.
Our Vision:	All people (our human capital) are productive and our region is prosperous.
Our Values:	Diversity, Innovation, Leadership, Collaboration, Accountability, and Results

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Workforce Solutions Capital Area is an Equal Opportunity Employer/Program. Auxiliary aids and services are available, upon request, to persons with disabilities. Relay Texas: 1.800.735.2989 (TDD) / 711 (Voice)



AGENDA

Executive Committee Meeting

September 29, 2022 8:00 a.m. -9:30 a.m.

Virtual

(Items may not necessarily be taken in the order as shown below)

JOIN MEETING VIA ZOOM

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AGENDA

- I. Call to Order
- II. Public Comment
- III. Discussion and appropriate action regarding Board financials (**Action Item**) – Carter / Lawson
- IV. Performance spotlight: Child Care Programming - Lawson
- V. Industry Sector Alignment Update – Lawson
- VI. December Retreat: Agenda Review – Flowers / Atkinson
- VII. Board Chair Report – Flowers
- VIII. CEO Report – Atkinson
 - a. Status of CFO Succession Plan
 - b. U.S. Conference of Mayors' Workforce Development Council board meeting in September – lessons learned
 - c. Upcoming presentations to Travis County Commissioners' Court; Cap Metro Board of Directors
 - d. Co-location trial with Austin Public Library

- IX. **THE FOLLOWING MAY BE DISCUSSED IN EXECUTIVE SESSION OR OPEN MEETING AND HAVE ACTION TAKEN IN AN OPEN MEETING:** Government Code §551.071 -Consultation with attorney and 551.074 – Personnel Matters Relating to CEO, the CEO's contract, duties, etc., and CEO succession planning
- X. Other Business
- XI. Adjournment

PUBLIC COMMENT PROCEDURES

for Workforce Solutions Public Meetings

INVITATION TO COMMENT

Workforce Solutions Capital Area (WFS) posts a notice with agenda for all its Board of Directors and board committee meetings with the Travis County Register and on our website, in compliance with the Open Meetings Act. WFS encourages the public to speak on any issue that is under WFS's jurisdiction and includes Public Comment on the agenda in each of its public meetings.

Public comments at WFS Board meetings may be limited to a reasonable number and frequency. WFS does not and will not discriminate among speakers for or against any point of view.

PUBLIC COMMENT PROCEDURE

You may sign up to make a public comment prior to any meeting by emailing a request to Donna Crenshaw at donna.crenshaw@wfscapitalarea.com at least 36 hours prior to the scheduled start of the meeting.

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Workforce Solutions Capital Area is an Equal Opportunity Employer/Program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Donna Crenshaw at 512.597.7124 at least two (2) working days prior to the meeting, so that appropriate arrangements can be made. Relay Texas: 1.800.735.2989 (TDD) / 711 (Voice)

www.wfscapitalarea.com