



TO: Members of Workforce Solutions Capital Area Workforce Board
Interested Parties

FROM: Melanie Flowers, Board Chair

DATE: November 24, 2021

SUBJECT: Executive Committee Meeting

There will be a meeting of the Workforce Solutions Capital Area Executive Committee on:

DATE: December 1, 2021

TIME: 12:00 PM – 1:30 PM

LOCATION: Workforce Solutions Capital Area
9001 N IH 35 – Room #133
Austin, TX 78753

Workforce Solutions Capital Area Workforce Board is committed to compliance with the Americans with Disabilities Act (including sign language). Reasonable accommodations will be provided to individuals with disabilities upon advance request. Please call Donna Crenshaw at 597-7124 at least 48 hours in advance of the meeting date.

Attachment: Agenda

Our Mission:	To lead the region’s workforce system in the development of a world class workforce.
Our Vision:	All people (our human capital) are productive and our region is prosperous.
Our Values:	Diversity Leadership Collaboration Innovation Accountability and Results

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Workforce Solutions Capital Area is an Equal Opportunity Employer/Program. Auxiliary aids and services are available, upon request, to persons with disabilities. Relay Texas: 1.800.735.2989 (TDD) / 711 (Voice)

AGENDA
Executive Committee Meeting

December 1, 2021 12:00 p.m. - 1:30 p.m.
(Items may not necessarily be taken in the order as shown below)

AGENDA

- I. Call to Order
- II. Public Comment
- III. Discussion and appropriate action regarding Board financials **(Action Item)** – Carter
- IV. Board Chair Report – Flowers
 - a. Recap of TWC Annual Conference in Houston
 - b. 2022 Meeting Calendar
- V. Update on Career Center Procurement Schedule – Lawson
- VI. Overview of Annual Meeting and Retreat Agenda – Atkinson
- VII. Committee Report: Recruitment & Nominations – Ramirez/Walker
- VIII. Discussion and appropriate action regarding the Board’s Strategic Plan for 2022-2024
- IX. CEO Report – Atkinson
- X. Other Business
- XI. Adjournment

PUBLIC COMMENT PROCEDURES

for Workforce Solutions Public Meetings

INVITATION TO COMMENT

Workforce Solutions Capital Area (WFS) posts a notice with agenda for all its Board of Directors and board committee meetings with the Travis County Register and on our website, in compliance with the Open Meetings Act. WFS encourages the public to speak on any issue that is under WFS's jurisdiction and includes Public Comment on the agenda in each of its public meetings.

Public comments at WFS Board meetings may be limited to a reasonable number and frequency. WFS does not and will not discriminate among speakers for or against any point of view.

PUBLIC COMMENT PROCEDURE

You may sign up to make a public comment prior to the start of any meeting. There is a sign-up sheet conveniently located at the entrance of the WFS Board Conference Room (#133). Meetings are held at:

Workforce Solutions Capital Area
9001 N IH-35
Austin, TX 78753

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Workforce Solutions Capital Area is an Equal Opportunity Employer/Program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Donna Crenshaw at 512.597.7124 at least two (2) working days prior to the meeting, so that appropriate arrangements can be made. Relay Texas: 1.800.735.2989 (TDD) / 711 (Voice)

www.wfscapitalarea.com