

Health Science Cluster



Planning, managing and providing therapeutic services, diagnostic services, health informatics, support services and biotechnology research and development.

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Medical Records & Health Information Technicians

Medical records and health information technicians play an important behind-the-scenes role in the health care system. Imagine a patient who makes an appointment to visit his doctor because he's feeling excessively tired. The doctor examines him and orders several tests. The biller or coder who works in the doctor's office must assign a code to each test so communication between the doctor and the patient's insurance company goes smoothly.

If you are organized and detail-oriented, this career may be for you.

Medical records and health information technicians communicate between medical offices, patients, and insurance companies. By assigning letters and numbers to diseases, injuries, and medical procedures, they speed up the process of payment.

Are You Ready To...?

- Be careful and thorough so that insurance companies don't refuse to pay bills
- Work for hospitals, doctors' offices, clinics, medical laboratories, HMOs, or insurance companies
- Adapt to changing administrative systems and new technology

It Helps To Be...

Good with numbers and memorization, organized, and discreet. When keeping medical records, you will come across a lot of confidential information about patients. You must maintain their privacy while doing your job.

A Day In The Life...

- Protect the security of medical records to ensure that confidentiality is maintained.
- Review records for completeness, accuracy, and compliance with regulations.
- Retrieve patient medical records for physicians, technicians, or other medical personnel.

Salary and Opportunity in the Austin-area

Median Hourly Wage: \$16.99

*That comes out to more than
\$35,345 a year.*

**In 2016, we had 1,213
Medical Records & Health
Information Technicians.
By 2026, we'll need 1,474.**

Could you be one of the 261?

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Medical Records & Health Information Technicians

After High School...

In addition to a high school diploma, many employers look for medical records and health information technicians who are certified through a program at a **vocational school or community college**. Different certifications are available for different types of employers.



Top 5 Industries for Medical Records & Health Information Technicians

1. General Medical and Surgical Hospitals
2. Offices of Physicians
3. Nursing Care Facilities (Skilled Nursing Facilities)
4. Home Health Care Services
5. Office Administrative Services

Related College Majors

- Certified Coding Specialist (CCS)
- Certified Coding Specialist-Physician-Based (CCS-P)

Related Industry Certifications

- Certified Billing and Coding Specialist
- Certified Coding Associate
- Certified Medical Insurance Specialist
- Certified Medical Investigator
- Certified Medical Coder

Related Careers

- Administrative Assistants and Secretaries
- Health Information Technicians
- Licensed Practical Nurses
- Medical Assistants
- Medical Transcriptionists
- Medical and Health Services Managers

For more Career Profiles, visit our website:

<http://www.wfscapitalarea.com/YouthServices/CareerPlanning.aspx>.

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