



AGENDA

Executive Committee Meeting
Workforce Solutions
9001 N IH 35/Suite 110E Room 133
Austin, TX 78753
May 27, 2025 11:30am-1:00pm

Join Zoom.Gov Meeting

<https://wfscapitalarea.zoomgov.com/j/1617927943?pwd=gLculgrHimFfztaOy0c8y7qitBc4Os.1>

Meeting ID: 161 792 7943

Passcode: 776746

(Items may not necessarily be taken in the order as shown below)

- I. Call to Order
- II. Public Comment
- III. Discussion and appropriate action regarding board financials (**Action Item**)- Weaver
- IV. Discussion and appropriate action regarding request from Travis County pay Baker Ripley directly for childcare provider costs under contract with WFS – Atkinson / Lawson
- V. Board Governance: Board of Directors’ attendance report since October 2024 - Atkinson
- VI. Executive Session related to Gov’t Code Section 552.139 - Exception: Confidentiality of Government Information Related to Security or Infrastructure Issues for Computers - Sherry
- VII. Board Chair Report – Sherry
 - a. Location of August 28 Board of Directors’ Annual meeting: Local 286
 - b. Dinner honoring Mayor Watson on Monday August 25, location TBD
Sponsorships needed for dinner
- VIII. CEO Report – Atkinson
 - a. Status of Career Center and Youth Procurement
 - b. Executive Search process for next CFO – contracted with TalBiz
- IX. Other Business
- X. Adjournment

REFERENCES:

Item VI:

WFS Bylaws, Article VI, 6.05

Consecutive absences: Any Board member absent without good cause from two consecutive regular meetings shall be considered for removal from the board.

Frequent absences: Any member absent without good cause from two Board meetings in a 12-month period shall be considered for removal.

After absences as described above, the Chair (or the CEO if requested by the Chair) shall contact the Board member to determine the cause of the absences. The Executive Committee will be notified of such absences.

If the Executive Committee determines there is good cause to excuse the absence(s), no further action is required.

If the Executive Committee determines no good cause exists to excuse the absence(s), a written notice reminding the member of this section shall be sent to the Board member and, if determined advisable by the Executive Committee, the appointing elected official maybe notified by phone as a courtesy. The Executive Committee shall then consider whether to initiate removal.

Item VII:

Gov't Code Section 552.139 - Exception: Confidentiality of Government Information Related to Security or Infrastructure Issues for Computers

- (a) Exception to Disclosure: Information relating to computer network security, restricted information under Section 2059.055, or the design, operation, or defense of a computer network, is *excepted* from mandatory public disclosure under the Texas Public Information Act (TPIA).
- (b) Specifically Confidential Information: The following types of information are *confidential* under this section:
 - (1) Computer network vulnerability report: This *explicitly* makes a computer network vulnerability report confidential.
 - (2) Other assessments of vulnerability: Any assessment of the vulnerability of a governmental body's (or its contractor's) data processing operations, computers, programs, networks, systems, or software to unauthorized access or harm is confidential. This includes assessments of vulnerability to alteration, damage, erasure, or inappropriate use of sensitive or critical electronically stored information. *This is a broad statement that covers many types of cybersecurity assessments.*
 - (3) Photocopies of employee ID badges: These are confidential.
 - (4) Information from routine security incident efforts: Information directly arising from a governmental body's routine efforts to prevent, detect, investigate, or mitigate a computer security incident

Gov't Code Section 2059.055 - Restricted Information

- (a) Limited Release: Confidential network security information may only be released to officials responsible for the network, law enforcement, the state auditor's office, and agency or elected officials designated by the department.
 - (b) What Constitutes Confidential Network Security Information: Information is confidential under this section if it is:
 - (1) Related to security system components: Related to passwords, PINs, access codes, encryption, or other components of a security system.
 - (2) Collected for criminal activity prevention: Collected, assembled, or maintained to prevent, detect, or investigate criminal activity.
 - (3) Related to an assessment: Related to an assessment made by or for a governmental entity.
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Public Comment Procedures for Workforce Solutions Public Meetings

Invitation to Comment

Workforce Solutions Capital Area (WFS) posts a notice with [agenda](#) for all its Board of Directors and board committee meetings with the Travis County Register and on our website, in compliance with the Open Meetings Act. WFS encourages the public to speak on any issue that is under WFS's jurisdiction and includes Public Comment on the agenda in each of its public meetings.

Public comments at WFS Board meetings are limited to 3 minutes total per speaker. WFS does not and will not discriminate among speakers for or against any point of view. It is the policy of the WFS Board of Directors that neither board members nor staff respond in the meeting immediately following public comment.

Public Comment Procedure

You may sign up to make a public comment prior to any meeting by emailing a request to Rachel Thedford at rachel.thedford@wfscapitalarea.com at least 36 hours prior to the scheduled start of the meeting. Alternatively, there is a sign-up sheet at the entrance of the Board Conference Room location.

Workforce Solutions Capital Area

9001 N IH 35, Suite 110 E/Room #133 Austin, TX 78753

Workforce Solutions Capital Area is an Equal Opportunity Employer/Program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodation should contact Rachel Thedford at 512.597.7124 at least two (2) working days prior to the meeting, so that appropriate arrangements can be made. Relay Texas: 1.800.735.2989 (TDD) / 711 (Voice)
www.wfscapitalarea.com