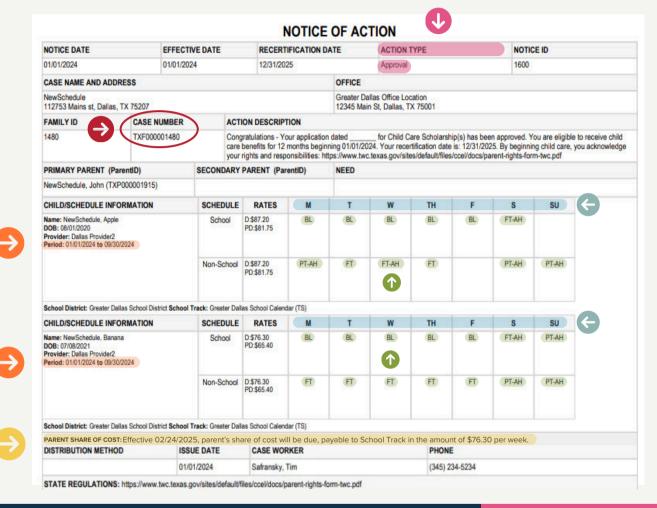


HOW TO REVIEW A NOTICE OF ACTION



What to Look for:



- Verify Action Type
- Verify the Period of Care (Authorized Dates)
- Verify Days of Care
- Verify Type of Care
- Verify Parent Share of Cost

Action Types:

Approval, Change, Denial, Discontinue and Recertification.

Type of Care Key:

FT: Blended
FT: Full-Time
PT-AH: Part-Time
After Hours
FT -AH: Full-Time
After Hours

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Questions about a family's schedule? Email <u>austinccs@wfscapitalarea.com</u> with the family's <u>case number</u>.



