



**WORKFORCE SOLUTIONS CAPITAL AREA WORKFORCE BOARD
REQUEST FOR QUALIFICATIONS FOR INDEPENDENT AUDITING SERVICES**

ERRATUM #1 – Issued July 10, 2023

On Page 5, the Submission Order lists Cyber Security Requirements as “Attachment J”. This should be titled as EXHIBIT 3, which is on Page 41 of the RFQ.

SECTION I – GENERAL INFORMATION:

F. SUBMISSION ORDER

The proposal must be submitted with all required elements in the following order:

- *Proposal Cover Sheet (Attachment A)*
- *Table of Contents*
- *Proposal Narrative and Peer Review Report*
- *Fee Schedule/Cost Information*
- *Resumes, including copy of lead auditor’s CPA license*
- *References*
- *HUB Certification (if applicable)*
- *Certification of Proposer (Attachment B)*
- *Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibilities, and Drug-Free Workplace Requirements (Attachment C)*
- *Texas Corporate Franchise Tax Certifications (Attachment D)*
- *State Assessment Certification (Attachment E)*
- *Certification Regarding Conflict of Interest (Attachment F)*
- *Certification of Legal and Signatory Authority (Attachment G)*
- *Certification Regarding Implementation of the Non-Discrimination & Equal Opportunity Provisions and the Workforce Innovation and Opportunity Act – WIOA (Attachment H)*
- *Undocumented Worker Certification (Attachment I)*
- *Cyber Security Requirements (EXHIBIT 3)*

End of Erratum #1