



Request for Inclusion Services

Upon completion email to: [ccs.support@wfscapitalarea.com](mailto:ccs.support@wfscapitalarea.com)

Parent: \_\_\_\_\_ Child: \_\_\_\_\_ DOB: \_\_\_\_\_

Parent's Phone Number: \_\_\_\_\_ TWIST ID: \_\_\_\_\_

Center/Provider's Name: \_\_\_\_\_ Center/Provider's Number: \_\_\_\_\_

Center Address: \_\_\_\_\_ Center License Number: \_\_\_\_\_

Who is requesting inclusion services? (Check all that apply)

☐ Parent / Guardian    ☐ Provider (Teacher, Director, or Child Care Staff)

Please explain any developmental concerns (speech, behavior, motor, etc.): \_\_\_\_\_

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By signing below, you are consenting to one or more of the following screenings an ASQ-3, ASQ:SE-2, or other assessment tool, and an observation to be conducted at the childcare center listed above. Following the screenings / assessment and the observation a staff member from Workforce Solutions will contact you with recommendations and resources.

☐ I agree that all developmental screenings / assessments reports may be released to my child's school/ childcare center.

Parent /Guardian Signature

Name

Date

For Workforce Solution use only:

Date Requested: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Accomplishment: \_\_\_\_\_

Inclusion Specialist: \_\_\_\_\_ Observation Date: \_\_\_\_\_

Individualized Services: \_\_\_\_\_ Appointment (if applicable): \_\_\_\_\_

Notes: \_\_\_\_\_