

Program 1: Premium Pay Wage Stipend for Jeannette Watson Recipients Eligibility Requirements:

- Answer every question on the application. <u>CLICK HERE</u> for application.
- Create a TECPDS account:
 - o <u>https://public.tecpds.org/help/how-to-guides/how-to-create-a-practitioner-account/</u>
 - o Affiliate with your center
 - https://public.tecpds.org/help/how-to-guides/how-practitioners-connect-to-their-center/
- Upload the following documents to TECPDS **prior** to submitting your application.
 - Have your Director FILL OUT <u>AND</u> SIGN the Director verification form. Applicants cannot sign their own application. Add signed form to miscellaneous section of TECPDS.
 - https://public.tecpds.org/help/how-to-guides/how-to-add-miscellaneous-documents/
 - Add Experience in Early Learning Programs to "Professional Development Profile- Employment"
 https://public.tecpds.org/help/how-to-guides/how-to-add-work-experience/
 - Upload transcripts and CDA certificate, as applicable.
 - <u>https://public.tecpds.org/help/how-to-guides/how-to-add-education-and-credentials-on-</u> tecpds/
 - Proof of continuing education will be determined using the following documents:
 - Official college/university transcript(s)
 - Current CDA certificate that was earned through college credit. Must include both the CDA certificate and college transcript.
 - Unofficial college/university transcript(s), accompanied by a student ID (Transcripts printed online must have a student ID attached).
 - Graduation documentation from a foreign college/university/secondary school, accompanied by an official translated document.
 - The following documents will **not** be sufficient, or accepted, in replacement of the above:
 - CDA certificates that are not earned through college credit
 - Certificates of completion
 - Clock hours
 - Training certificates, orientation document, or training plans
 - Copies of diplomas
 - Untranslated transcription
 - All documents and application due **Friday, March 4, 2022**. Please upload documents to TECPDS *prior* to submitting application.



Program 2: Premium Pay Wage Stipend for Early Learning Program Staff without Early Childhood Credentials Working in High-Quality Programs during the Pandemic Eligibility Requirements:

- Answer every question on the application. <u>CLICK HERE</u> for application.
- Create a TECPDS account:
 - o https://public.tecpds.org/help/how-to-guides/how-to-create-a-practitioner-account/
 - Affiliate with your center

 <u>https://public.tecpds.org/help/how-to-guides/how-practitioners-connect-to-their-center/</u>
- Upload the following documents to TECPDS **prior** to submitting your application.
 - Have your Director FILL OUT <u>AND</u> SIGN the Director verification form. Applicants cannot sign their own application. Add signed form to miscellaneous section of TECPDS.
 - https://public.tecpds.org/help/how-to-guides/how-to-add-miscellaneous-documents/
 - $\circ \quad {\sf Add \ Experience \ in \ early \ learning \ programs \ to \ ``Professional \ Development \ Profile- \ Employment''}$
 - https://public.tecpds.org/help/how-to-guides/how-to-add-work-experience/
- All documents and application due **Friday, March 4, 2022**. Please upload documents to TECPDS *prior* to submitting application.