



Did you....

- ✓ Fill out *every* portion of the application?
- ✓ Have your Director FILL OUT AND SIGN the Director's portion of the application (section 2)? Applicants cannot sign their own application.
- ✓ TECPDS documents uploaded:
 - Include a paystub that reflects your current wages and number of hours per week?
 - Include your transcripts and Student ID (with unofficial transcripts)? Certificates of completion will not be considered.
- ✓ Upload documents to TECPDS prior to submitting your application.

**All paperwork must be submitted on or before January 8, 2021
at 5:00 p.m. to be considered.**

Please consider timeframes when submitting applications.

Award notifications and regret letters will be sent out via e-mail in January/ February 2021.

This document contains vital information about requirements, rights, determinations, and/or responsibilities for accessing workforce system services. Language services, including the interpretation/translation of this document, are available free of charge upon request.

Este documento contiene información importante sobre los requisitos, los derechos, las determinaciones y las responsabilidades del acceso a los servicios del sistema de la fuerza laboral. Hay disponibles servicios de idioma, incluida la interpretación y la traducción de documentos, sin ningún costo y a solicitud.